

**MURPHY CREEK METROPOLITAN DISTRICT NO. 3
SPECIAL DIRECTOR ELECTION – MAY 7, 2024**

DATE	ACTION	AUTHORITY
<i>February 21, 2024</i>	Board Resolution Calling Election, appointing a Designated Election Official and ratifying election activities taken to date.	C.R.S. § 32-1-804
Before February 22, 2024	Call for Nominations – published and posted on website.	C.R.S. § 1-13.5-501(1.5)
February 7-9, 2024	Mailing of Call for Nominations post cards to each address at which one or more active registered electors of the District resides. Email copy also sent to voters who provided an email address.	C.R.S. § 1-13.5-501(1.7)
March 1, 2024	Deadline for candidates to submit completed Self-Nomination and Acceptance forms to DEO.	C.R.S. § 1-13.5-303
March 4, 2024	Deadline for candidate to submit Affidavit to be a write-in candidate.	C.R.S. § 1-13.5-305
March 5, 2024	Election May Be Cancelled – if the only matter is the election of Directors and there are not more candidates than offices to fill.	C.R.S. § 1-13.5-513(1)
March 5, 2024	Notify Candidates of election by acclamation. Draft and publish Notice of Cancellation of Election. Notice must also be posted in the office of the DEO, submitted to the County Clerk and Recorder and filed with DOLA.	C.R.S. § 1-13.5-513(6)
<i>If Election is Not Cancelled</i>		
March 5, 2024	File Self-Nomination forms with SOS.	
March 5 – March 8, 2024	Lot Drawing for order of candidates on the ballot – notify candidates of the lot drawing (must occur prior to ballot certification).	C.R.S. § 1-13.5-902(2)

DATE	ACTION	AUTHORITY
March 8, 2024	Certify ballot content.	C.R.S. § 1-13.5-511
April 7, 2024	Ballots printed and available.	C.R.S. § 1-13.5-902(1)(a)
April 17, 2024	Notice of Election – published; submitted to clerk and recorder; posted on District website/DEO Office.	C.R.S. § 1-13.5-1105(2)(d)(I)
April 15, 2024 – April 22, 2024	Ballots mailed to all active eligible electors of the District.	C.R.S. § 1-13.5-1105(4)(a)
April 15, 2024 <i>(deadline April 22, 2024)</i>	Appoint Election Judges. Instruction class conducted before election.	C.R.S. § 1-13.5-401
April 15, 2024 <i>(deadline April 22, 2024)</i>	Appoint Canvass Board – one Director and one eligible elector of the District.	C.R.S. § 1-13.5-1301(1)
May 7, 2024 ELECTION DAY - 7:00 A.M. to 7:00 P.M.		
May 7, 2024	When counting is complete – Unofficial Abstract of Results posted on District website and at DEO’s office; candidates notified of results.	C.R.S. § 1-13.5-615(1) & (2)
May 8 – May 15, 2024	Prepare Oaths of Office for Directors.	C.R.S. § 32-1-901
May 15, 2024	Deadline for receipt of UOCAVA ballots.	C.R.S. § 1-8.3-113(2) & (3)
May 15 – May 21, 2024 <i>(after deadline for UOCAVA ballots)</i>	Canvass Board meet and certify the election results (no later than the 14 th day after the election).	C.R.S. § 1-13.5-1305
Within 30 days of Election Day	File a copy of the certificate of election results with the DLG. (No later than 30 days after election). Post on District website. File Director Oaths of Office and Bond with DOLA, District Court and Clerk and Recorder.	C.R.S. § 32-1-104(1) C.R.S. § 32-1-901