

## MURPHY CREEK METROPOLITAN DISTRICT NO 3

Dear MurphyCreekMetropolitan District Homeowners:

With hopes of CoVID-19 restrictions being lifted in Arapahoe County, the Murphy Creek Community pool is tentatively scheduled to open for the season on Saturday, May 29, 2021 and close on Monday, September 6, 2021.

The District Board has contracted with Front Range Recreation again this year as the service provider for the pool season. Front Range Recreation is responsible for the day-to-day operations of our pools and will be providing lifeguards Monday thru Sunday during pool hours. The lifeguards will be responsible for maintaining and stocking the facility, cleaning, monitoring and checking-in homeowners daily, along with standard lifeguard duties. Please make sure you bring your valid access card as you will not be permitted into the facility without it.

### **Amenity Access**

Please remember you must be in good standing (current) with the District Operations and Maintenance Fees to use the amenities. Non-current accounts will have all access suspended until fees are brought current. Compliance with the Rules and Regulations concerning the amenities (pool, clubhouse, and tennis courts) is required to maintain access and may be found by visiting the community website at [www.murphycreek.org](http://www.murphycreek.org).

### **Access Forms**

We want to remind you that failing to submit all the required forms will prevent you from gaining access to key card accessed recreation facilities. **All owners are to review and provide a signed copy of the recreation facility Rules and Regulations (page 6) as well as an electronic photograph for each card assigned to the property. Failure to submit a signed copy or electronic photograph will result in the key card not being activated and the inability to use the facilities.**

### **PURCHASING NEW CARDS, REPLACEMENT CARDS OR ADDING A CARD TO AN EXISTING ACCOUNT**

- (1) Fill out the CARD REQUEST FORM.
- (2) Make payment, either send a check or money order, made payable to "Murphy Creek Metropolitan District No. 3", and send it in with your completed forms.
  - For each minor (defined as between the ages of 14 and 17) that you request a card for, you will need to purchase a card(s) and sign the Minor Release Form (page 5).
  - Submit an electronic photograph of the card holder via email to [Ameyers@cchoapros.com](mailto:Ameyers@cchoapros.com) for each member 14 years and older. Photos will be taken at the clubhouse or can be emailed as directed above.

Payment will be accepted by check or money order only. \* Cash will not be accepted.

Please note that it can take 7-10 days to get a new card and up to 3-5 days to reactivate an existing card, if not longer. With this said, please be sure to get your requests in as soon as possible. If you have any concerns regarding the pool, please contact the District Management staff immediately at [Ameyers@cchoapros.com](mailto:Ameyers@cchoapros.com) or at (303) 693-2118

### **Community Pool**

Location: 23801 E. Florida Ave. (to the north of the tennis courts).

### **Pool Hours**

The pool hours are 10:00 a.m. – 8:00 p.m. Lifeguards will not be on duty prior to 4:00 pm from August 10, 2021 through Friday, September 3, 2021, Monday-Friday. During this "unguarded time", all users of the pool do so at their own and sole risk.

The pool is not available for rent and cannot be used with clubhouse reservations.

**Management staff will be at the clubhouse on the following dates to activate key cards, provide new key cards and to take the required electronic photos.**

**Thursday, May 13 – 12 pm to 3 pm**

**Friday, May 21 – 9 am to 11:30 am**

**Monday, May 24 – 11:30 am to 2:30 pm**

**MURPHY CREEK METROPOLITAN DISTRICT NO 3**  
**FREQUENTLY ASKED QUESTIONS ON FILLING OUT POOL FORMS**

(NOTE: THESE FAQs ARE SPECIFIC TO FILLING OUT POOL FORMS AND ARE BASED ON AND CONSISTENT WITH THE POLICIES OF THE DISTRICTS SET FORTH IN THE DISTRICT POOL RULES AND REGULATIONS AS ADOPTED BY THE BOARDS. THE RULES AND REGULATIONS CAN BE FOUND BY VISITING THE COMMUNITY WEBSITE AT [WWW.MURPHYCREEK.ORG](http://WWW.MURPHYCREEK.ORG).

**Why do I have to fill out the forms every year?**

*Only residents, property owners, and members of the public who pay recreational fees to Murphy Creek Metropolitan District No. 3, and their guests, can use the pool. The District needs to have an accurate list of individuals who can access the pool each year.*

**I filled out my forms and went to the pool and my card still does not work, what do I do?**

*Please allow 5 business days from when our office has received your forms to have activated your cards. If it has been more than 5 business days and they still do not work, please contact our office at (303) 693-2118. Your card may not work due to several factors.*

**Where can I send in my forms/buy cards?**

*Mail to: Murphy Creek Metro District No. 3, c/o: Pool Access, 14901 E Hampden Avenue, Suite 320, Aurora, CO 80014.*

*Email to: [Amevers@cchoapro.com](mailto:Amevers@cchoapro.com)*

**What if I don't fill out my forms correctly or forget information?**

*If your forms are not filled out completely and correctly, they will be mailed or emailed back to you with instructions on what needs to be fixed. You will need to make those corrections and send all forms back in together.*

**What does re-activating my cards cost?**

*It is free of charge! If you are only re-activating existing cards, you will need to submit a recent electronic photograph of each card user assigned to the household AND a copy of the signed copy of the Recreation Facility Rules and Regulations.*

**Can I email my packet if I need to purchase a card?**

*Yes, emailing the packet is the preferred method of obtaining key card(s) since electronic photographs are required for each user. **PAYMENT WILL NEED TO BE MADE ELECTRONICALLY USING CITIPAY OR VIA CHECK MAILED TO THE MANAGEMENT OFFICE.***

**How can I find my card number?**

*Your card # is after the dash, for example, you will see P26A19466-12345 on your card, and the "12345" is your card number. Make sure you list ALL cards with the name and picture (photo) of the person for which each card is being activated; cards not listed (or properly identified) will not be activated.*

**What if I have an 18-year-old adult child that has an existing minor card?**

*On the Card Request Form, please sign up your 18-year-old as an "Additional User". Their "Minor" card will be reassigned as an "Additional User" card.*

**Can I buy my cards with cash?**

*No, due to liability reasons, cash is not accepted.*

**What do I do if I have renters in my house that want to use the pool?**

*Fill out your property owner information on the Card Request Form. The renters must be listed as "Additional Users" on the Card Request Form, or they will not have access to the amenities.*

## MURPHY CREEK METROPOLITAN DISTRICT NO 3

### **How can I set-up my babysitter/nanny to take my kids to the pool?**

*Fill out your homeowner information on the Card Request Form; they must be listed as "Additional Users" on the Card Request Form.*

### **Who do I write my check/money order out to?**

*Murphy Creek Metro District No. 3*

### **Are guests allowed at the pool in 2021?**

*No, guests are not allowed at the pool in 2021 due to the on-going pandemic and to encourage social distancing.*

### **How can a non-District member access the pool?**

*Any one not living in the District can purchase a pass to the pool. The cost is \$1800.00, plus the cost for the key cards for the 2021 pool season.*

### **How can I get a minor card?**

*Please fill out the Minor Release form and return it with the Card Request Form and signed Pool Rules and Regulations for each child between the ages of 14 and 17. An electronic photo of any minor will need to be updated annually to ensure the key cards are active.*

**MURPHY CREEK METROPOLITAN DISTRICT NO 3  
CARD REQUEST FORM**

Property Owner(s) (Please Print): \_\_\_\_\_

Property Address: \_\_\_\_\_

Out-of-District Address: (If Applicable): \_\_\_\_\_

Email: \_\_\_\_\_

Contact Numbers: \_\_\_\_\_

Additional Users\*: (Must be over 18 years old, renters/tenants, babysitters, caregivers and adult children only): Be sure to provide a photo for each user. Indicate if New card is needed (**New**) or for reactivation (**RA**)-be sure to indicate Card Number for reactivations.

Name	New / RA	Card Number

**Reactivation is free of charge.**

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**CARD REQUESTS:** for all new cards, replacement cards, or adding on additional cards requests.

Access Card	\$10.00 each card	Qty.	
		Total Amount Due:	

**\*\*\* CASH WILL NOT BE ACCEPTED AND WILL BE RETURNED \*\*\***

**ALL CHECKS & MONEY ORDERS MAKE PAYABLE TO: MURPHY CREEK METRO DISTRICT NO 3**

**PLEASE SEND FORMS AND ELECTRONIC PHOTOS TO VIA EMAIL TO: [ameyers@cchoapros.com](mailto:ameyers@cchoapros.com) AND MAIL PAYMENT TO:**

MURPHY CREEK METRO DISTRICT NO. 3  
C/O CHERRY CREEK HOA PROFESSIONALS  
ATTN: ANGELA MEYERS  
14901 E. HAMPDEN AVE. #320  
AURORA, CO 80014

*FOR OFFICE USE ONLY:*

All Item Received:	Management Staff	If Not: Date Returned to Owner:
DATE RECEIVED:		
PROCESSED BY:		
CHECK/MONEY ORDER:		
PHOTOS RECEIVED AND ADDED:		
DATE (RE)ACTIVATED:		
CARDS (RE)ACTIVATED:		

**MURPHY CREEK METROPOLITAN DISTRICT NO 3**  
**MINOR RELEASE FORM**

**MINOR CARD ACCESS REQUIREMENTS:** Please read before completing form.

- A “Minor” is a child between the ages of 14-17 years old. Any children under the age of 14 do not need to be listed on the forms.
- A Minor card is separate from a regular access card and will be assigned to your minor. You must purchase EACH minor card requested. (i.e., You list 3 minor children; you will need to purchase 3 minor cards.)
- **ALL AUTHORIZED MINORS MUST HAVE AN ELECTRONIC PHOTO TAKEN EACH YEAR FOR THE CARD TO BE ACTIVE.**

I, \_\_\_\_\_ (Name of Parent/Legal Guardian) hereby affirm that I am the parent or legal guardian of the following minors between the ages of 14 and 17:

Name: (Please Print)	Date of Birth:	Age:	Pool:	Tennis:	Picture: (Office)

As the parent or legal guardian of the above-listed minor(s), I hereby authorize their use of the Recreation Amenities of the Murphy Creek Metropolitan District No 3 without my presence and without the presence of another parent or legal guardian (**check all facilities that are authorized for use by the minor(s)**) in the chart above:

I further authorize minor(s) between the ages of 16 and 17 to supervise, chaperone, and monitor other minors including guests, in the pool area, without my presence and without the presence of another parent or legal guardian. (**check yes or no**):

**Yes** \_\_\_\_\_ **No** \_\_\_\_\_ **List name(s) of minor(s) authorized to supervise:** \_\_\_\_\_

In making such authorizations, I acknowledge and agree to any activities engaged in at the indicated facilities by said minor will be wholly unsupervised by a lifeguard or other attendant and shall be at the minor’s sole and unilateral risk. Furthermore, I acknowledge and accept all liability for property damage and bodily injury caused by said authorized minor(s), or occurring directly or indirectly, in connection with unsupervised use of the Recreation Amenities by authorized minor and, if applicable, any authorized supervision of other minors, and hereby agree to release, indemnify, defend and hold harmless the Districts, their directors, officers, employees, agents and/or subcontractors with respect to any and all actions, liabilities, suits, and/or claims related the same.

I acknowledge that from **August 10, 2021 through September 3, 2021**, lifeguards will not be on duty prior to 4:00 pm, Monday through Friday, and that all users of the pool during this “**unguarded time**”, including the minors listed in this release, utilize the pool at their own risk.

It is agreed and understood that Pool privileges will be suspended if the rules and regulations are not adhered to. Pool privileges may be suspended up to 48 hours, or longer periods for serious or repeat violations, for infractions of pool rules and/or regulations.

By: \_\_\_\_\_ (Signature of Parent or Legal Guardian) Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Property Address: \_\_\_\_\_

## MURPHY CREEK METROPOLITAN DISTRICT NO 3

### Pool Rules and Regulations

**POOL HOURS** – Regular hours will be from 10:00 a.m. to 8:00 p.m. Memorial Day weekend through Labor Day. The Pool may be closed due to inclement weather at the sole discretion of the Lifeguard and/or the District Manager. Lifeguards may deny use of the pool to anyone who does not comply with these rules and regulations. Additional rules may be implemented without written notice at the discretion of the Board of Directors. The Pool may be closed or these Rules and Regulations changed or adjusted for compliance with Federal, State, or Local health requirements.

**ACCESS** – Murphy Creek Metropolitan District No. 3 residents, homeowners, recreational fee payers, and their guests, must have a valid key card to gain access into the facility. **ACCESS WILL NOT BE GRANTED IF A KEY CARD IS NOT USED TO GAIN ACCESS TO THE FACILITY.** Homeowners and their guest will not be allowed entrance without a valid key card! Access to the pool may also be denied for homeowners who are delinquent on payment of District fees.

1. Proper swim attire required – swimsuits only. No cutoffs may be worn into the pool. Children not toilet trained must wear a swim diaper while in the pools. No plastic diapers are permitted.
2. The pool and the clubhouse deck are for the exclusive use of Murphy Creek Metropolitan District No. 3 residents, property owners, and members of the public who pay recreational fees. Murphy Creek Metropolitan District No. 3 residents and taxpayers paid for this pool with their property taxes and fees. If you suspect unauthorized use of the pool by a non-resident without paying recreational fees, please notify District staff by sending an email to [Amevers@cchoapros.com](mailto:Amevers@cchoapros.com).
3. Children under 14 must be accompanied by a parent or responsible caregiver 18 years of age or older.
4. During regular pool hours, the pool will be cleared every hour for a 15-minute period (Adult Swim). Adults 18 years and over ONLY will be permitted to swim. An adult may take one non-swimming child 3 years or under into the water but must remain in DIRECT CONTACT with the child.
5. No running, shouting, or rowdiness in or around the pool area including the showers and restroom area. No dunking in the pool. Only balls intended for water use are allowed, no hard balls.
6. Water rings, waist rings and noodles may be used by non-swimming children in direct contact with their supervising adult. For safety reasons, all large flotation devices and rafts are prohibited.
7. Alcohol and drugs are not permitted on the premises. Any violations will result in suspension of pool privileges. Including but not limited to vapes, marijuana, e-cigarettes, smoking and/or tobacco.
8. Trash must be disposed of in waste receptacles. Food/gum is not permitted in or near the swimming pool.
9. Foul, abusive or excessively loud language will not be permitted and may result in suspension of pool privileges.
10. Music must be played at an appropriate volume and not be offensive to others.
11. For the safety of our residents, absolutely NO GLASS CONTAINERS are allowed within the pool area.
12. Murphy Creek Metropolitan District or staff is not responsible for the loss or theft of personal belongings.
13. Pets are not permitted inside pool fence or to be tethered unattended in outside the pool fence.
14. Diving is prohibited. The depth of the pool does not accommodate diving of any kind.
15. Scooters, bikes, skateboards, etc. will not be allowed in the pool area.
16. The wader pool is for the use of children 5 and under. No Lifeguard is provided for the wader pool. For the safety of all, children, an adult must always be present when in the wader pool. Pool furniture needs to remain on the pool deck.
17. No person having an infectious or communicable disease or open wound is permitted in the pool.
18. Pool privileges will be suspended if the above rules and regulations are not adhered to. Pool privileges may be suspended up to 48 hours, or longer periods for serious or repeat violations, for infractions of pool rules and/or regulations.

I, \_\_\_\_\_, acknowledge and accept the Murphy Creek Metropolitan District No. 3 Pool Rules and Regulations as stated above and understand that all recreational facility privileges will be suspended if not adhered to.

By: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Property Address: \_\_\_\_\_